

The ESVS Conflict of Interest (COI) policy came into force on 1st January 2024.

ESVS Conflict of Interest policy

Policy

ESVS Executive Committee members are required and Committee chairs are expected to act in the best interests of the Society and are individually responsible for both disclosing any potential conflicts and also for avoiding situations in which their obligations in their position might conflict with their personal interests.

Disclosure of conflicts of interests

Those individuals concerned by this policy are expected to complete the ESVS Declaration of Interest (DOI) form, detailing including relationships and positions held that could potentially lead to a conflict of interest. ESVS would expect the individual to consider all manner of potential conflicts including financial, professional, ethical, legal and compliance (non-exhaustive list).

Prevention of conflicts

Those individuals concerned by this policy are expected to take responsibility for preventing conflicts in the best way they see fit. Depending on the perceived seriousness of a conflict, an individual may decide to, or be advised to, consider:

- Removing themselves from relevant meetings, discussions, decision-making, and votes.
- Find an alternative solution to proceed with the matter in order to eliminate the conflict.
- Resignation from their position within the Society.

Fit and proper

Individuals are 'fit and proper' if they ensure that Charity funds and tax reliefs are used only for charitable purposes and have never been convicted of an offence involving deception, dishonesty, tax fraud, misrepresentation, or identity theft (non-exhaustive list).

Collection and treatment of data

Forms will be collected by the ESVS office and shared with the Executive Committee for review. These forms will not systematically be made publicly available but declarants should be aware that, if required, they may be shared with third parties if a concern regarding a COI is raised.

Sanctions

Individuals submitting a DOI are aware that intentional miscommunication or omission of information will be taken seriously. Possible sanctions can include ExCo's decision to remove the individual from their position in the Society.

Process

This policy is applicable to all members of the ESVS Executive Committee and ESVS Committee Chairs, who are requested to submit a DOI in January each year. These DOIs will be reviewed by the

European Society for Vascular Surgery

275 boulevard Albert 1er, 33130 Begles, France

www.esvs.org

Company limited by guarantee incorporated in England, Company No. 04524120, Charity Registration No. 1093753

Registered Office at: 18 Saxon Way, Romsey, SO51 5PT, United Kingdom



CONFLICT OF INTEREST POLICY (JUNE 2025)

ESVS Executive Committee at its next meeting. Any issues raised by the Executive Committee will be discussed directly with the individual concerned. Should a conflict (declared or undeclared) be suspected a reasonable solution will be sought. A review of this DOI process will take place in September 2024.

Application of policy

All individuals to whom this policy applies are responsible for reporting their own conflicts of interest. The Secretary, supported by staff in the ESVS Office, will be responsible for distributing and collecting annual DOI forms. Failing to identify and declare a potential conflict of interest is a serious matter and will result in further action being taken, including possible reporting to the Charity Commission.

Related Information

Charity Commission Guidance : <https://www.gov.uk/government/publications/conflicts-of-interest-a-guide-for-charity-trustees-cc29>

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