



Dear colleague,

Following our Executive Committee consented decision, we are writing to formally ask you for nominations for the next convenor of the e-learning team within the Education and Training Committee (ETC) of our Society. Whoever you nominate must agree for his or her name to be put forward, and must be a paid up full member of the Society.

Tasks for a future eL convenor (and his/her team)

Task A: Together with the ETC chair and Secretary General (SG) to establish an e-learning (eL) team as an integral feature of the Education and Training Committee of ESVS by the beginning of 2018. It is anticipated that the eL-convenor will constitute an eL-team composed of colleagues with relevant knowledge and experience focusing on the tasks below. In addition to the tasks listed, you are encouraged (in collaboration with the ETC-chair and SG) to develop new, future-oriented projects and activities.

Task B: Meeting activities

ETC meetings are scheduled three times a year at CX, AGM and in December (Hamburg or Brussels). It is expected that all convenors attend the meeting in addition to the MCI training officer, eventually the Society Administrator and the General Secretary. The meeting is chaired by the ETC chair in collaboration with the MCI training officer. ETC members are all professional experts appointed by the ETC chair and ExCo. The members and the chair work for free. Meetings are scheduled in a way that allows committee members to travel in and out on the same day. In case this is not possible for some members, ETC will reimburse one night accommodation according to current rules. Travel is covered also by current regulations. When the meeting is scheduled during AGM or CX, ETC will cover the necessary congress fee, travel and accommodation according to the SOP.

The 2017 meeting-dates: 26/4 (London/CX); 22/9 (Lyon/AGM); 13/12 (Hamburg)

Task C: Management of vasculareducation.com & esvs.org

- The web pages are run in collaboration with MCI
- Integration of the websites of vasculareducation.com & esvs.org.
- Everything that is produced by the E-learning team must be available through our closed membership site (esvs.org).
- Put “appetizers” on the open part of the website, but the full content must be available to our members.
- Keep track on the number of downloads, visits etc
- A one click policy (“remember my password”) throughout the ESVS pages
- Members should receive a reminder of the activities and updates
- The ESVS-web should contain:
 - workshop advertisement
 - e-learning / Blended Learning Modules (BLM)

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- technical videos and notes (like <http://vascularevidence.de/>)
- lecture videos (e.g. AGM videos)
- AGM video competition.

Task D: Establishing BLM support for ESVS workshops and courses outside AGM

A Blended Learning Module (BLM) is an online educational session available to participants before a workshop that establishes a minimum of theoretical knowledge in advance. The BLMs have the potential to improve the return of a workshop and save time and costs. The convenors should be supported with the production of BLMs. Course convenors are often busy clinicians and lecturers but with no time nor experience in BLM production and the ETC/BLM teams should supply this service. An honorarium for a BLM editor may be necessary but the cost of BLM production should be financially balanced with a standard fee on all course/WS-budgets. BLM should be mandatory for all ESVS workshops outside AGM. It is the ambition that future workshops during the AGM should also be supported by BLM's.

Task E: Production and development of Annual General Meeting Videos / Lectures

In 2015, the whole process was streamlined by introducing a direct contact between the video editor and the local AV team, resulting in direct post-production during the AGM in Copenhagen. The goal should be to have the final product online with days of the AGM. The ambition should be that the video project is viable and eventually becomes a source of income for the society. An honorarium for a video editor may be necessary but the cost should be covered by the generated income.

Task F: Management and development of the Video Competition during AGM

The ESVS Video Competition (VC) runs annually since 2011. Since last year, only the 60-second video category were allowed in the competition. The Video Competition is a supplementary platform to the scientific sessions and posters, mainly aimed at trainees. It has the potential to attract (young) attendees to the AM in parallel with the scientific sessions and WS (more seniors). The existence of the VC is only known by a few and further promotion should be prioritised. A monetary prize for the best videos should be given. The eL-team (together with the ETC chair, Secretary General and Local Organizing Committee) will be responsible for the entire process during the AGM (selection, presentation, competition etc.).

Task G: Management and development of the Social Media Live Feed

Increase visibility for e-Learning projects and interconnect with EJVES, EVST and ESVS administration (MCI) on social media. Should cover at least the ESVS AGM.

Big potential and could attract followers to ESVS.

- Administration of waiting list and last minutes "no-show" for workshops etc.
- Probably an unused advertising potential.
- Generating tweet statistics during AGM as an extra benefit for major sponsors.

Task H: Management and development of AGM app



Together with MCI, work towards improving the AGM-App, particularly towards more efficient administration of the AM workshops.

In general

Nominations are expected **until 7 April 2017**. Click [here](#) to nominate yourself or someone else.

The candidates will be asked to provide a testimonial written by somebody from their country (preferably but not necessarily the Councillor) via email to info@esvs.org. The testimonials will be circulated to Executive Committee members. If applicable, you will be invited to the next Executive Officer's meeting, to be held on April 24, 2017 in London, Olympia.

At this meeting, each candidate will be asked to make a 5-minute presentation on why he/she should be the next convenor of the e-learning team. This will be followed by an interview focusing on how the candidate would manage the above tasks, as well as on his/her ambitions and ideas for the eL future. After the interviews the ExCo will discuss and make a ballot amongst those eligible to vote. The candidates will be contacted by the Secretary General shortly after the meeting.

We look forward to receiving your nominations.

With kind regards,

Sebastian Debus
Secretary General
European Society for Vascular Surgery

Jonas Eiberg
Chair, Education and Training Committee



A leader in promoting optimal care for patients with vascular disease by supporting high quality research, providing educational opportunities, organising meetings, seminars, lectures, conferences and sponsoring the European Journal of Vascular and Endovascular Surgery.